TYPO3

Budget Application Form

Send this form to budget@typo3.org by latest at the stated deadline below. You will receive an automatic answer from our ticket system, confirming that your budget application was received. All inquiries regarding this budget form should be made to the Expert Advisory Board (EAB) by email. We are happy to help and guide you by setting up your budget application. General information about the budget process can be found here.

General Information

Budget Period	01.01.2014 - 31.12.2014
Budget Application Deadline	30.09.13
Forge Project	[URL to the project team page on forge.typo3.org]
Budget Owner	
Name	Olivier Dobberkau
E-Mail	olivier.dobberkau@dkd.de
Phone Number	+49 (0) 69 – 24752180
Skype ID	olivier.at.dkd.de
typo3.org Username	oli4
Mentor	If you have never been a budget owner, you need to have an experienced budget owner as mentor. Name your mentor and make him co-leader of your Forge Project.
Name	[first, last name]
E-Mail	[mentor's e-mail address]
Phone Number	[mentor's phone number]
Skype ID	[mentor's Skype ID]
typo3.org Username	[mentor's typo3.org Username]
Your Team	
Total Members	[number of people working in your team]
Members' Names	[name the people working in your team]
Your Project	Remember that name and description might influence the result of the priority poll.
Project Name	Specification of a Web Application to handle the Budget Process of the TYPO3 Association
Description	This Budget Application seeks to finance the work of a specification for the Budget Application Process. This specification will be the base for a special funding action or a request for quotes among interested parties.
	We assume that the initial costs will be within a scope of 4 weeks of work at deduced TYPO3 Association hourly rate.
	All work should happen on official TYPO3 infrastructure. Creation of a Forge Project using the official TYPO3 documentation format is highly required.
	We expect to offer this budget to an identified party offering at least 50% to 100 % voluntary work per paid hour.
	The Party will be mentioned in different publications as sponsor and can search for additional sponsors if wishes so.
Estimated cost	4 x 40h à 50 EURO = 8000,00 EURO (paid the Association)

	Expected total hours of work 360 h.

Milestones

Costs and further information have to be filled in to the additional spreadsheet.

Date	Title	Deliverables
01.02.14	[milestone 1]	Requirements gathering document
01.03.14	[milestone 2]	Specification document containing persona, users stories and wire frames
01.04.14	[milestone 3]	Architecture Specification
01.05.14	[milestone 4]	Entity Diagram
01.06.14	[milestone 5]	Request for Comments Document
01.07.13	[milestone 6]	Final and complete Document

If you plan to use agile project management please contact the EAB beforehand.

Terms and conditions

General agreement

The project leader assures that he will use the funds offered by the TYPO3 Association only for the purpose of the proposed project. All expenses must be documented and readily accessible to the business control committee at all times. Every person is allowed to file an application through this form and in due time.

Project Management

Milestones are defined by a) a deadline, b) a featureset / a target (must be measurable) and c) the costs.

You need to change your milestones (the deadline, featureset or the costs) during your project? You need an acknowledgement of your team and after that you need an acknowledgement of the EAB to change your milestones. (Announce changes to the EAB and Team as soon as they are forseeable.)

Costs are strictly bound to milestones. You are not allowed to pay more costs as planned for a milestone. You are not allowed to spend costs for other tasks than defined. Milestone targets must always serve the main target of the project.

You are asked to use T3A infrastructure and servers.

You are asked to use T3A infrastructure as well for code commits (Git, Gerrit, Subversion).

If your project/milestone includes code, it should be well documented. The documentation is of course updated with every milestone and therefore is a fixed features of every milestone.

Third Party Fostering

Third parties, which also funded the project have to be reported to the TYPO3 Association's Expert Advisory Board (EAB).

Forfeit of the Budget

The budget will forfeit with the lapse of the budget-period (end of the budget calendar year).