Budget Agreement 2013
"Licenses Taskforce"

Baar, 20.01.2013

Dear Olivier,

The Expert Advisory Board of the TYPO3 Association allocated 8345 EUR in total which you can use for your project according to the "General Information", the "Terms and Conditions" and the "Budget Usage Details" found in this document.

Please read the document carefully and send us a short confirmation via email (eab@typo3.org)

before January, 25th 2013

to agree to these conditions and want to use the funds. If you do not agree until this date the allocated budget will be revoked and used for other projects. If you have questions concerning this agreement please touch base with us.

We would like to thank you for your commitment to the TYPO3 project!

On behalf of the TYPO3 Association Expert Advisory Board

Peter Pröll
Chairman of the Expert Advisory Board

peter.proell@typo3.org
TYPO3 Association, Sihlbruggstrasse 105, 6340 Baar, Switzerland
http://association.typo3.org

Attachments: General Information
                Terms and Conditions
                Budget Usage Details

General Information

Budget Period	01.01.2013 - 31.12.2013	
Budget Owner		
Name	Olivier Dobberkau	
E-Mail	olivier.dobberkau@typo3.org	
Project		
Project Name	Licenses Taskforce	
Budget Account Number	6538	
Granted Expenses		8345 EUR
Planned Project Income		- EUR
Granted Budget (total)		8345 EUR
Reporting	quarterly until end of project	
EAB Contact Partner	Peter Pröll	

Terms and Conditions

General agreement

The project leader assures that he will use the funds offered by the TYPO3 Association only for the purpose of the proposed project. All expenses must be documented and readily accessible to the Business Control Committee and Expert Advisory Board at all times.

Project Management

Milestones are defined by a) a deadline, b) a featureset / a target (must be measurable) and c) the costs.

You need to change your milestones (the deadline, featureset or the costs) during your project? You need an acknowledgement of your team and after that you need an acknowledgement of the EAB to change your milestones. (Announce changes to the EAB and Team as soon as they are forseeable.)

Costs are strictly bound to milestones. You are not allowed to pay more costs as planned for a milestone. You are not allowed to spend costs for other tasks than defined. Milestone targets must always serve the main target of the project.

You are asked to use T3A infrastructure and servers.

You are asked to use T3A infrastructure as well for code commits (Git, Gerrit, Subversion).

If your project/milestone includes code, it should be well documented. The documentation is of course updated with every milestone and therefore is a fixed features of every milestone.

Third Party Fostering

Third parties, which also funded the project have to be reported to the TYPO3 Association's Expert Advisory Board (EAB).

Forfeit of the Budget

The budget will forfeit with the lapse of the budget-period (end of the budget calendar year).

Invoicing

Please read and follow http://association.typo3.org/funding/invoicing-the-typo3-association carefully!

Reporting

Please send a report about the status of your project to your Expert Advisory Board contact partner according to the reporting conditions for your project (see title sheet of this agreement). A report is note via email with a brief description of the project status, the milestone status and your financial status. This reports will be publicly available and will be part of the TYPO3 Association's activity reports.

Releasing of Budget

It is in the very interest that the funds we assign are used not only in a wise way, but also in it's full extend. Money we do not use during the year is taxable at the end of the year and would have been useful in other projects in the meantime.

If you notice that you probably will not use the complete sum which was granted to your project, please get in touch with the Expert Advisory Board at the earliest stage possible. The unused money can be released from your project and will be used by other projects instead.

Budget Usage Details

						Total Costs:	8.345,00 €

Milestone #	Due Date	Category	Item	Units	Cost per Unit (€)	Total per Item	Total per Milestone
1		EN	Travelcosts for Workshop (5 people)	5	150	750,00 €	
1		EN	Location per day	2	200	400,00 €	
1	30. Apr 13	WT	Writeup of the „Status Report" by External Auditor	24	55	1.320,00 €	
1		AC	Donation to the FSF or OSI (External Auditor)	1	500	500,00 €	
							2.970,00 €
2		EN	Travelcosts for Workshop (5 people)	5	150	750,00 €	
2		EN	Location per day	1	200	200,00 €	
2	30. Jun 13	WT	Writeup of a Questions & Answers	4	55	220,00 €	
2	30. Jun 13	WT	Writeup of an Action Plan	8	55	440,00 €	
							1.610,00 €
3		WT	Writeup of one Article on typo3.org	4	55	220,00 €	
3		AC	Setup of a mailing list (Amazon, Swiss Schoki, Itunes)	1	25	25,00 €	
3		WT	FAQ Page	16	55	880,00 €	
3		WT	Broschure by the Design Team (optional)	32	55	1.760,00 €	
3		WT	Presentation Material (Slides)	16	55	880,00 €	
							3.765,00 €